



FOYA Uganda

Empowering Ugandan and American youth

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FOYA UGANDA PROJECT REPORT 2022



August 2022

This report was produced by FOYA Project Coordinator 2022. It was prepared by Project Team 2022

PROJECT TEAM 2022

Photo credit; Doreen Alumaya @ FOYA Uganda

RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS PROJECT

FINAL REPORT

August 2022

Project Title:	RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS PROJECT KYABWIRE VILLAGE, RWENZORI DISTRICT, UGANDA
Funding	FOYA-UGANDA Otterbein High Impact grant (2022) Otterbein Faculty Scholarship and Develop grant, awarded to Dr. Heidi Ballard, MPH and Associate Professor of Sociology
Date of Publication	August 2022
Author	Project Coordinator FOYA-Uganda

EXECUTIVE SUMMARY

The FOYA-Uganda 2022 team is pleased to present the project report of RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS PROJECT in KYABWIRE VILLAGE, RWENZORI DISTRICT, UGANDA.

Beyond achieving — and, in many cases, exceeding expectations, FOYA-Uganda has worked with its project partners and communities across Uganda for the last 12 years. These opportunities have allowed university students and professors to collaborate with local partner schools and community organizations in Uganda on projects to empower youth and improve literacy, education, health and wellness, gender equity, and community engagement in rural areas. This year, FOYA-Uganda and its collaboration with Dr. Heidi Ballard, in partnership with AMA, implemented the RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project.

The RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project specified five elements through which the project worked to achieve the overarching goal aligned with FOYA-Uganda's work strategy:

1. Literacy
2. Education
3. Health and wellness
4. Gender equity
5. Community engagement in rural areas of Uganda.

The project team collaborated with local partners from AMA with the mission to serve the Karangura Sub County community and develop programming in the following areas: African stories and knowledge, menstrual hygiene management and sexual reproductive health education, and other cultural and educational programs.

PROJECT OVERVIEW

The RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project is a collaborative project between FOYA-Uganda and collaborative partner Dr. Heidi Ballard and Ugandan partners AMA (Abanya-Rwenzori Mountaineering Association) and Mt Gessi P/S. This project, funded by FOYA-Uganda, and Otterbein University high impact grant, Otterbein Faculty Scholarship and Development grant, awarded to Dr. Heidi Ballard, associate professor of Sociology, was launched in May 2022.

Purpose

Rwenzori Mountain Community Information for Development Access Project (RMC) is an initiative to enhance and improve community literacy through library access to improve the quality of education for the entire children, youth, and women of the Karangura Sub County Community. The project established a community library, recorded climate change stories, and conducted training on MHM/SRH ¹

Project Elements

The Rwenzori Mountain, Community Information for Development Access Project (RMC), sought to achieve the following objectives: ²

1. Collect African stories for community building, environment conservation, and social life
2. Collect stories about African knowledge of wildlife, medicine plants and their use, and the Rwenzori Mountains
3. To promote and educate young adolescent boys and girls on menstrual hygiene and sexual reproductive health
4. To promote and educate reusable pads to girls by training local tailors
5. Provide Karangura Community Library with books, shelves, 80 plastic Chairs, 12 reading tables, two desktop computers, a printer, photocopier, camera, and DVD Player
6. To improve learning skills through various integrations like games and sports, art and craft, Music, Dance and Drama, debate, guidance, and counseling for the library users
7. Stock the library with enough reference books for P1 to P7 and their teacher's reference and guide books
8. To promote and strengthen better relationships among the staff, pupils, and the community
9. To control and evaluate the performance of the project within the scheduled time

The project team comprised seven members with leadership from FOYA's representative, project partner Dr. Ballard and assistance from FOYA's intern. The board unanimously approved the project in 2019, failing to implement it in 2020 due to the global pandemic. After two years, the project was successfully implemented in 2022.

¹ AMA project proposal 2019

² AMA project proposal 2019

Structures and Operations

The project was implemented by seven team members from the USA and others from the AMA team.

Dr. Ballard took leadership in implementing MHM/SRH program, Monitoring and Evaluation with support from FOYA's intern, and recording Climate Change stories with help from video recorder Sky— a project team member. Project team member Juyong led the establishment of the community library with support from other team members and the community librarian. This year's project was unique as three USA project team members were young college men who played an integral part in facilitating MHM/SRH training. Indeed, FOYA Uganda understands the impact of inclusion and representation in classrooms and work environments.

I was an expectation through MoU between FOYA-Uganda and the local project partner to have AMA Team Leader facilitate as a cultural bridge and ensure a smooth relationship between the community and the project team

PROJECT IMPLEMENTATION

The RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project was implemented over one week. Early involvement of FOYA-board and partner Dr. Ballard during the project’s design phase informed the local partners of planned programs, revised project budget, schedules, and MoUs. Early interactions allowed the local partners to provide critical feedback and direction to inform programming.

The project’s approach was demand-driven (from the Rwenzori community) and included a participatory action research collaborative with FOYA’s partner— Dr. Ballard. Local partners’ inputs are critical to FOYA-Uganda’s approach to fostering mutual cultural understanding between FOYA and its partners. The following are sub-groups of the project activities.

- 1- Menstrual Hygiene Management & Sexual Reproductive Health (MHM&SRH)
- 2- Establishing a community library
- 3- Recording climate change stories

Assessment and community engagement

The project team participated in assessments and community engagement during the first two days of the team on the ground. During this phase, the project team conducted an informal meeting with AMA Team Leader to discuss the project and its expectations.

Project activities were implemented simultaneously over the week, as illustrated on the graph below.

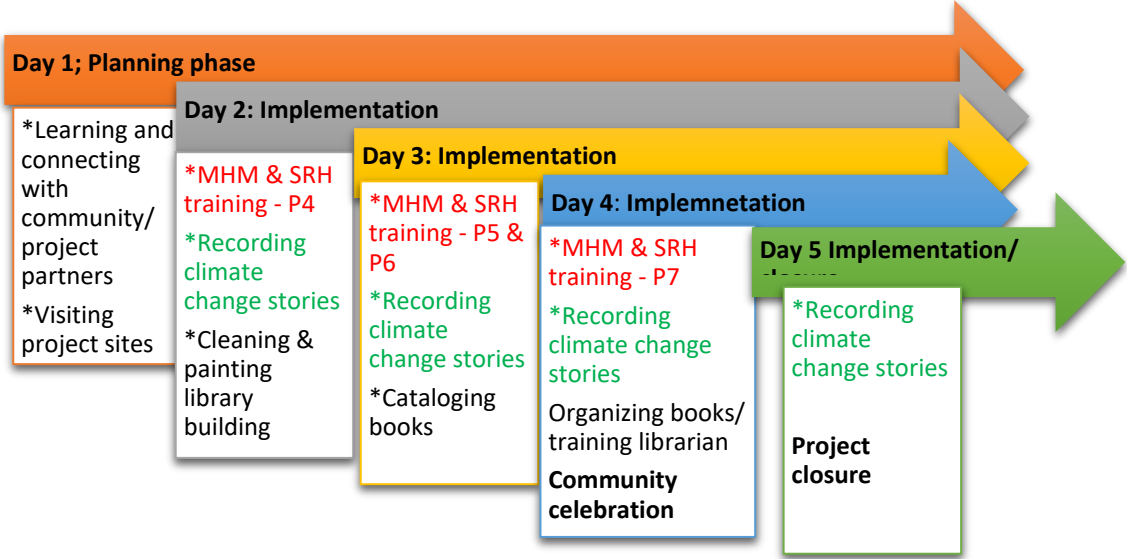


Image: Project implementation timeline

Planning phase: The first day of the project week involved the project team visiting the site and meeting with community members. Among others, the group met with the AMA Team Leader, Head Teacher of Mt. Gessi P/S, some AMA Management Committee members, proposed tailors, and project personnel (librarian and Guard) were in attendance. The project team handed over project supplies under the leadership of the AMA Team Leader to the project site.

Implementation phase: Project activities took place simultaneously over four working days (days 2-5).

Menstrual Hygiene Management & Sexual Reproductive Health (MHM&SRH)

Training on MHM/SRH occurred on days 2,3 &4. The project team facilitated the training under Dr. Ballard's leadership at Mt Gessi P/S. Key project activities included: 1) meeting and training with the teachers using Days for Girls and curriculum, 2) pre & post survey administration for M&E, 3) training using Days for Girls and the Men Who Know curriculum, 4) distribution of reusable pads to all girls who received training and 5) activity role play from students of Mt. Gessi demonstrating training on MHM/SRH

FOYA, over the years of work, has learned the importance of interactive sexual education training for boys and girls. "We teach Science to boys and girls in the same classroom; why can't we teach them MHM/SRH education together?" - *Senior Women Teacher, Mt Gessi P/S*. Female teachers responded to discussions around separating boys and girls during training sessions and assured the project team of **NO** cultural disrespect. As a practice-based knowledge, with consent from the local community, the MHM/SRH training was conducted for boys and girls in the same classroom. Teachers from Mt Gessi P/S translated training in their local language due to challenges of students unable to speak English.

Establishing community library

Under the leadership of project team member Juyong, activities to establish the community library took place over three days (days 2,3 &4). The main activities included: 1) cleaning the library space housed in the community building, 2) renovating the floor (the building had holes and poor water drainage), 3) painting the library walls, 4) cataloging and arranging books, 5) purchasing bookshelves and office supplies, and 6) training the Librarian, student and the community on good library use practices. The community Librarian supported the activities throughout the three days.

Recording climate change stories

The climate change story project led by Dr. Ballard happened over four days (days 2,3,4 &5). Dr. Ballard interviewed elders about their experiences and beliefs on the current climate change issues. Stories were recorded and filmed by project team member Sky, who will produce a short documentary.

PROJECT ACCOMPLISHMENTS BY SUB-PROJECTS

The RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project was a great success and met all the proposed mission and strategic goals of FOYA Uganda in the project proposal

1- Health and Wellness

The project provided MHM education and sanitary pads to over 60 girls, all students P/4-P/7 at Mt Gessi, including parents and teachers, and the community learned about SRH/ MHM

2- Literacy (reading and technology)

The Rwenzori Mountain Community library provides all members of the community access to books, resources, and technology.

3- Gender equity

The project ensured that gender equity was a fundamental part of all activities. The MHM/SRH training provided students with information on reproductive health. Girls received reusable pads that prepared them to address a critical barrier to their education and daily life. Through the reusable sanitary pad-making project, women and young girls who dropped out of school have the opportunity to acquire vocational knowledge and skills to be self-sufficient. These skills allow women and young girls who might have lost hope to go beyond survival and thrive in their future.

4- Community Engagement

The projects received great community response and approval. It was evident that the library housed at the community center was an excellent resource for the community members to access resources. The reusable sanitary pad-making project guarantees that girls outside Mt Gessi P/S and their parents will access reusable pads that are cost-effective, sustainable, and environmentally safe. These projects' collective efforts contribute to immediate and long-term sustainable socio-economic development for the Mt Rwenzori community.

PROJECT ACHIEVEMENTS

Menstrual Hygiene Management and Sexual Reproductive Health

a) MHM and SRH training impact on girls and Boys

- Girls and boys in classes P4-P7 received MHM/SRH education
- Girls in P4-P7 who attended MHM/SRH training each received 1kit of reusable sanitary pads
- Students engaged in demonstrating the use of sanitary pads
- Girls received washing and cleaning equipment (buckets, soap, etc.)
- Students of Mt Gessi conducted a presentation on MHM/SRH with critical messages to the community about what they learned during the training
- Mt Gessi P/S received 3 Days for Girls curriculum charts for men and women and Days for Girls menstrual hygiene kits
- Each class P4-P7 received four copies of the Ministry of Health SRH curriculum



Photo: Amy Hodik conducting MHM/SRH training



Photo: Palladio (L), Sky (M) & Alias (R) conducting MHM/SRH training



Photo: A boy demonstrating how to put a reusable sanitary pad on an underwear



Photo: A girl demonstrating how to put a reusable sanitary pad on an underwear

MHM and SRH training impact on teachers/ community

- Teachers and some parents of Mt Gesi received training on the use of the MHM/SRH curriculum
- Teachers acknowledged the effect of the training and curriculum on their school and personal knowledge

Monitoring and Evaluation of MHM and SRH

- All students in P4-P7 received pre and post survey on MHM/SRH
- Focus group discussions (FGDs) were conducted with 50+ students (both boys and girls) in P4-P7
- Key Informant interviews were conducted with 10+ teachers and parents of My Gessi P/S



Photo: Dr. Ballard conducting MHM/SRH surveys to P5 class

Community Library

- The community library was established at the community center
- Library floors were renovated, and walls were painted
- Four bookshelves were bought and delivered to the community library; existing books shelves were repainted and reused
- The library received all library equipment, including ledger books, and scholastic materials



Photo: Mr. Azoli in the library before renovations



Photo: library renovation and painting in progress



Photo: Juyong training the community librarian at the newly established community library

Reusable Sanitary Pad making

- The project purchased one sewing machine, one locking machine, reusable sanitary materials (cotton, flannel, plastic), and sewing accessories (threads, pair of scissors, etc.)
- AMA identified three local female tailors who will lead the pad-making project and share materials purchased to produce local reusable sanitary pads.
- The sewing machine and all materials are stationed at the Community Library AMA offices.
- Informal business plans occurred with tailors on the sustainability of the project

To ensure that girls at Mt Gessi P/S have readily available access to free pads during school hours, the FOYA representative requested AMA to commit to donating five sets of reusable sanitary pads to Mt Gessi P/S every month. FOYA has no written commitment; however, the AMA project lead informally agreed to follow this request.



Photo: A local tailor demonstrating to AMA tailors how to use the locking machine



Photo: tailors standing by materials and pieces of equipment



Photo: liner sample made by tailors

Climate Change stories

- The climate change story team recorded six interviews from the community



Photo: Climate change recording days 3 and 4



Community Celebration

Its FOYA-Uganda's long-going initiative to end projects with an activity to engage the community. The project team concluded the implementation of activities with a community celebration at the community center. These celebrations allow community members to learn about the project and available resources and ensure they take ownership of the project for its sustainability.

During the celebration, students of MT. Gessi prepared a 30-minute-long presentation with key messages acquired from MHM/SRH training. These activities are examples of the immediate impact of FOYA-Uganda's work on local communities in Uganda.



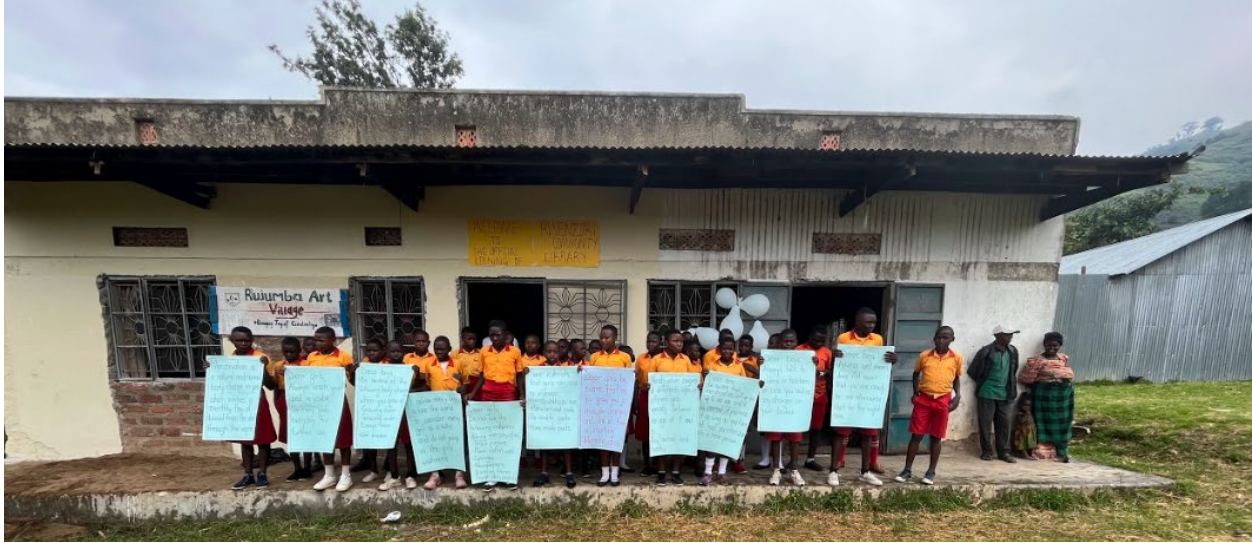


Photo1,2 and 3: Students of Mt Gessi P/S presenting messages on MHM/SHR

Other activities

- Children at Mt Gessi nursery school received educational materials and balls





Photo 1&2; students of Mt Gessi Nursery School

Follow-up initiative

FOYA-Uganda representative developed a contract as a binding document between the organization and paid project personnel (Librarian and the Gourd). This contract aims to track the project process and ensure transparency and accountability. The two paid project personnel also agreed to submit to FOYA-Uganda a monthly report of activities.

FOYA-Uganda received a report from Mt. Gessi highlighting the project's benefits to their school. Find this report attached as an annex.

LESSONS LEARNED AND RECOMMENDATIONS

Through its RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project, FOYA-Uganda has achieved an imposing level of results, especially given the short project timeline in 2022. Unsurprisingly, the project has generated an extensive set of lessons learned to reach these results. This report has not attempted to list every lesson learned but instead focuses on those lessons that can inform FOYA-Uganda's broader approach to collaborations, implementing partner programming, and administrative considerations. The section below presents the most valuable lessons learned, focusing on those lessons that can help future projects and collaborations be more effective. Each lesson learned is followed by a recommendation related to that lesson.

i. Protocols and policies that guide independent contractors or partners in projects ensure that the organization's mission and credibility are not jeopardized

Whether providing sanitary pads, establishing a library, providing resources to underserved areas, or filling critical societal gaps, an organization must stay true to its mission. It's not the individual projects or actions that speak to an organization's mission or vision, but rather the collaborative effort in advancing the mission that determines its credibility. While joint work with partner organizations is becoming increasingly common, ensuring a high degree of contractor compliance is critical to the success of projects and maintenance of such relationships.

Recommendation: *Develop FOYA-Uganda independent contractor compliance protocols/ policies. Ensure that these protocols are revised yearly to meet the unique features of contractors or partner organizations. Define separate roles, work scope, and project activities ownership.*

ii. Operating an organization with a business model increase credibility and outreach and ensure financial security

The passion that drives a nonprofit is fundamental to all organizations and often makes them mission-driven. Most nonprofits from the get-go often understand what they want to do, what cause they plan to address, and where they want to work. However, nonprofits must pay attention to the business aspect of their work. Adopting a project-operated like a business increases project success and credibility with partners. For example, when assessing the project proposals, tracking project activities, or implementing the project, we must consider potential returns on the investment. This process ensures that project phases are treated with rigor and accountability and allows an organization to stay true to its financial obligations and mission.

Recommendation: *Operate FOYA-Uganda projects with a business model at all project phases and develop a FOYA business plan that answers keys questions, including;*

- *Who are FOYA's audiences?*
- *Does FOYA's brand speak to its audiences?*
- *What are the marketing strategies FOYA uses, and to what audience?*
- *Do budgets reflect reality? Do projects stay true to the budget? Do you have a budget reconciliation from projects? Does the financial department share financial reports and reconciliations yearly?*
- *Does FOYA use data at any time?*

- *How does FOYA manage risks? Does FOYA have a list of anticipated risks and mitigating strategies?*
- *Does FOYA have a plan to pay contractors when needs are critical?*
- *How does FOYA pay project contractors? Are there any deliverables expected from them?*

iii. **Accountability and leadership from local project partners are essential for effective project implementation**

The head teacher of Mt Gessi P/S showed outstanding leadership during the MHM/SHR training. FOYA-Uganda has collaborated with its local partners and relied upon them as cultural bridges, promoting project implementation and leading follow-ups. However, repeatedly, FOYA has faced challenges with project partners lacking accountability and transparency and sometimes failing to fulfill duties agreed upon in MoUs. This is a common challenge where parties do not adhere to their commitments and, if not addressed, can cause significant challenges.

Recommendations: FOYA-Uganda must hold its local partners accountable even when they follow through with officials' MoU agreements. FOYA should adapt contract agreements in addition to MoUs with key people involved in the project implementation. FOYA must require its project team leads to write monthly project reports for at least the first year of project implementation and perhaps transit to yearly impact reports

iv. **Continue working in Uganda**

FOYA's vision — Uganda, where youth are empowered to develop and extend their skills and talents to build a strong future, and an America where people value other cultures and ways of being, is alive and more than ever so much needed. FOYA-Uganda's work over the last 12 years has evolved beyond just a single plan, interest, or person. And so, with such an involvement comes the need to have more organized structures, policies, and commitments. Indeed, comments such as "I have never felt this happy" or the excitement of seeing a cow on a bike or children screaming "hello" down the hills of a mountain in Uganda create connections that make our work and organization unique. The impact of our work is beyond the structures we build or the resources we provide. It's a life-changing experience and often a one-time opportunity for so many

Recommendations: Consider expanding FOYA's outreach to other universities through opportunities such as internships that range from international travel to domestic options. Consider having an in-country coordinator with a key board member responsible for supervision throughout the year.

The work is alive, needed, and possible!

ANNEX I: PROJECT EXPENDITURE

	Budget Requested	UGx	US\$	Reimbursement	BAL	Persons responsible
4 Bookshelves	200	920000	262.8571			Doreen
Transportation of bookshelves		50000	14.28571			Doreen
Paint for Library		200000	57.14286			Doreen
Electricity*		800000	228.5714			Doreen
Buckets and Detergents		150000	42.85714			Doreen
Stationary- Library		250000	71.42857			Doreen
Netballs and football		100000	28.57143			Doreen
Cement + transportation		110000	31.42857			Doreen
Cotton material & Threads		150000	42.85714			Doreen
Setting up sawing machine		50000	14.28571			Doreen
Printing copies of curriculum		150000	42.85714			Doreen
12 months librarian	600	170000	48.57143		550	Doreen
12 months Askari/ Guide	400	115000	32.85714		367	Doreen
Computer		0	0			<i>Not purchased</i>
Chairs		0	0			<i>Not purchased</i>
Printer		0	0			<i>Not purchased</i>
FOYA BUDGET SPENT ON GROUND		3215000	918.5714			
Sewing machine and locking machine	300		277.06			Heidi
Materials (flannel and plastic)	100		90.75			Heidi
Guide			100	<i>Heidi</i>		Heidi
Translator			100	<i>Heidi</i>		Heidi
Books			81	<i>Heidi</i>		Heidi
DVD player			40	<i>Heidi</i>		Heidi
Curriculum Charts/ Men and Women x 4			267	<i>Diane</i>		Jerrin
DFG Kits \$5*100			650	<i>Diane</i>		Jerrin

ANNEX II: BUDGET JUSTIFICATION AND RECONCILIATION

Project Costing- Budget VS. Actual									
Organization name	FOYA Uganda								
Project name	RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project								
Funder	FOYA Uganda								
Co funder	Otterbein University's Impact grant and Faculty Scholarship and Development grant awarded								
Created by	FOYA Coordinator- Doreen Alumaya								
Date	Aug-22								
		Total Budget request		Total actual cost		Difference		Comment	
	Qty	UGX	USD	UGX	USD				
chairs for the library	10	-	\$100	-	-			Not purchased	Need not reached
Bookshelves for the library	10	-	\$200	920000	262.8571	(62.86)	Over budget	Exceeded budget	
librarian - 12 months' pay	12 mths	-	\$600	1750000	50	550.00	Within Budget	Paid for June	
Askarian/guard - 12 months'	12 mths	-	\$400	116666.7	33.33333	366.67	Within Budget	Paid for June	
Computer for the library	1	-	\$300	-	-			Not purchased	Need not reached
Printer for the library	1	-	\$150	-	-			Not purchased	Need not reached
Books for library		-	\$200	283500	81	119.00	Under budget	Purchased by Heidi	
DVD player for the library	1	-	\$40	140000	40	-	Within Budget	Purchased by Heidi	
Days for Girls curriculum chair	4	-	\$267	934500	267	-	Within Budget	Purchased by Diane/ to be reimbursed	
Days for Girls menstrual hygiene	100	-	\$650	2275000	650	-	Within Budget	Purchased by Diane/ to be reimbursed	
Sewing machines to make me	2	-	\$300	-	-			Purchased by Heidi	
Material and thread for mens	1	-	\$100	149975	42.85	57.15	Under budget		
Plastic liners for menstrual hy	1	-	\$50	-	-			Purchased by Heidi	
Translator services during FO	1	-	\$100	350000	100	-	Within Budget	Purchased by Heidi/ to be reimbursed	
Guide services during the FOY	1	-	\$100	350000	100	-	Within Budget	Purchased by Heidi/ to be reimbursed	
			\$3,557		1627.04			<i>Total FOYA money spent 1506.04 (excludes DVD&Books)</i>	
At the end of the budget, FOYA spend \$1506.04 of the project money according to the budget request									
Extra costs on the ground									
Items		UGX	USD	Comment					
Transportation of bookshelves		50000	14.28571	Not accounted for in the initial budget					
Paint for Library		200000	57.14286	Library space in bad condition					
Electricity*		800000	228.5714	Discussed					
Buckets and Detergents		150000	42.85714	Essential to MHM training					
Stationary- Library		250000	71.42857	Not accounted					
Netballs and football		100000	28.57143	Not accounted					
Setting up sawing machine		50000	14.28571						
Cement + transportation		110000	31.42857	Library space in bad condition					
Printing copies Men who Know Curricul		150000	42.85714	Fewer copies requested in the budget					
Total		1860000	531.4285						
* Total amount spent as per budget request (excluding DVD & books)									1506.04
* Total amount spent on items not reflected in the budget									531.429
* Total budget spend at the time of reporting									2037.47
* Total amount FOYA owes (Askari and Librarian payment for 11 months)									961.7
Total project cost \$2999.17 of the approved amount									2999.17

Budget Justification

FOYA approved the RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project with a budget award of **\$3557**. The project was also funded through Otterbein University's Impact grant and Faculty Scholarship and Development grant awarded to Dr. Ballard.

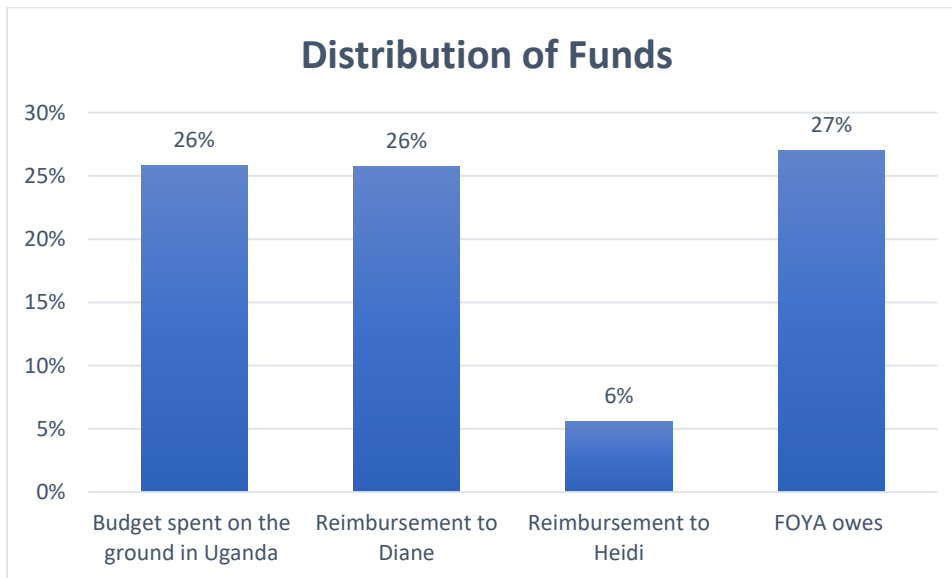
The first project money @ 1000 was released by the FOYA treasurer and received by the ED representative on May 30th. As reflected in the budget, **\$918.5714** funds were utilized on the ground during project implementation.

Reimbursements from FOYA

Person to be reimbursed — Diane Ross: \$917 of the approved project money will be refunded to Diane Ross for purchasing Days for Girls curriculum charts for men and women x 4 and Days for Girls menstrual hygiene kits x 100 as reflected on the budget above. Acknowledgment receipts of payments should be requested from the treasurer

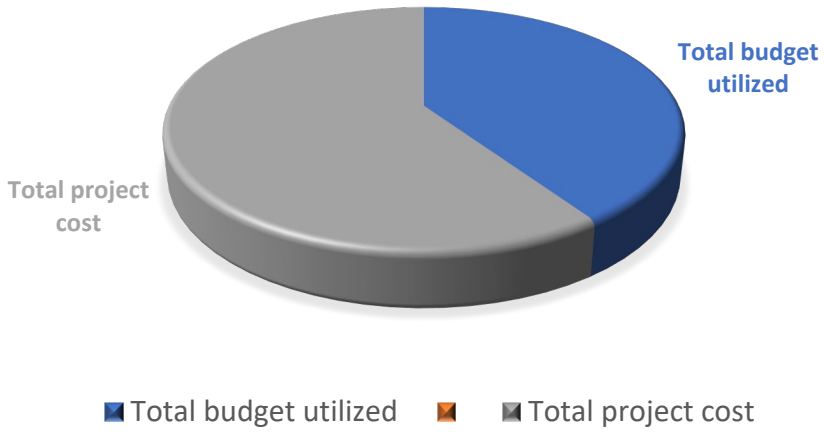
Person to be reimbursed — Heidi Ballard: \$200 will be refunded to Dr. Ballard for 1) guide and translator services. Acknowledgment of payment should be requested from the treasurer.

Below is a graph illustrating project funds for the RWENZORI MOUNTAIN COMMUNITY INFORMATION FOR DEVELOPMENT ACCESS project.

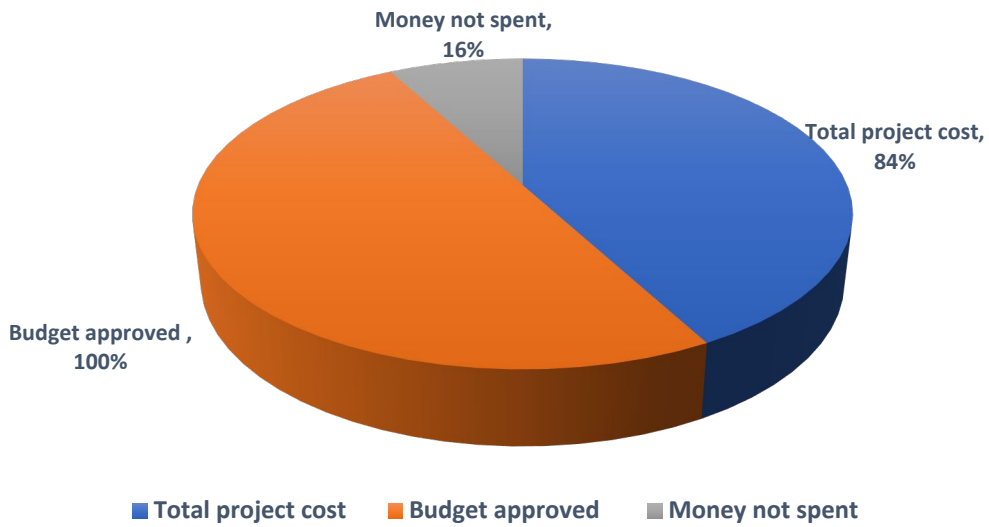


The graph above shows the distribution of funds during project implementations. The total project cost was 85% of the approved budget. 26% was utilized on the ground, and 32% was paid as reimbursements. FOYA still holds 27% of project money to be paid as salaries.

TOTAL BUDGET UTILIZED VS TOTAL PROJECT COST



Budget approved VS utilized



ANNEX III: MOU WITH LIBRARIAN AND GUARD



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MEMORANDUM OF UNDERSTANDING BETWEEN

FOYA UGANDA
AND
LIBRARIAN

This Memorandum of Understanding (MOU), while not a legally binding document, does indicate an agreement between the Rwenzori Community Access Library and FOYA Uganda. This grant is funded through FOYA Uganda

Title of sub-project:

Monthly pay of one librarian for a year

A summary of the sub-project:

The above sub-project is a part of an initiative to ensure that the Rwenzori Community Access Library has a librarian

This sub-project is an effort to ensure that the now-established library is functional. AMA identified one librarian who will take leadership in ensuring that the community library is well maintained and perform librarian duties. The librarian has undergone a partial training by *Paul Yang* from FOYA team 2022

Terms of the agreement between Librarian and FOYA

1. This one-year contract starts June 10, 2022, and ends June 10, 2023.
2. FOYA agree to pay the librarian \$50 for a year
3. Termination: This MOU may be terminated by either party, for any reason, by giving 30 days' written notice
4. FOYA reserves the right to terminate the contract should the librarian fail to fulfill his duties.

Heidi Ballard
FOYA- Uganda & Heidi Ballard Signature

Date

6/10/2022

Bwambale Royal Baheti
Librarian

Date

08-June-2022

+256771941787



FOYA Uganda

Empowering Ugandan and American youth

MEMORANDUM OF UNDERSTANDING BETWEEN

FOYA UGANDA
AND
Library Guard (Askari)

This Memorandum of Understanding (MOU), while not a legally binding document, does indicate an agreement between the Rwenzori Community Access Library Guard (hereafter referred to as the Askari) and FOYA Uganda. This grant is funded through FOYA Uganda

Title of sub-project:

Monthly pay of one Askari for a year

A summary of the sub-project:

The above sub-project is a part of an initiative to ensure that the Rwenzori Community Access Library has a guard who will ensure that the library is safe.

This sub-project is an effort to ensure the library is well-guided and safe. AMA identified one guard who will take leadership in ensuring that the community library is well guarded and kept safe.

Terms of the agreement between Libarraian and FOYA

1. The Askari agrees to commit to this work for a year starting June 10, 2022- to June 10, 2023.
2. FOYA agrees to pay the Askari \$30 for a year
3. The Askari works on the agreed times as specified by AMA
4. Termination: This MOU may be terminated by either party, for any reason, by giving 30 days' written notice
5. FOYA reserves the right to terminate the contract should Askari fail to fulfill his duties.

Heidi Ballard
FOYA- Uganda & Heidi Ballard Signature

Assoc. Professor (offered)
Title

June 10, 2022
Date

+256 0700205867
+256 0789261880 +2
Askari (Name, signature, contact)

Munihira Jocus Tembo
Title Askari

10-06-2022
Date

ANNEX IV: PROJECT REPORT FROM MT GESSI P/S

MOUNT GESSI PRIMARY SCHOOL

P.O.BOX 38, FORT PORTAL.

TEL. +256 773 324 581 (WhatsApp no. for Headteacher) / +256 787 735 870
(WhatsApp no. for Deputy Headteacher).

Date: 09/06/2022.

Dr. Heidi Ballard ,
Otterbein university,
USA.

Mr. Bahati Azoli,
The Executive Director,
AMA.

Our friends from USA.

All distinguished guests,

Ladies and Gentlemen.

RE: REPORT ABOUT THE EDUCATIONAL VISIT TO MOUNT GESSI PRIMARY SCHOOL .

Introduction:

I highly recognize and appreciate the presence of every educational stakeholder with us today. All your contributions in as far as transforming the society through educating and supporting both the girl and boy children in various spheres can't be taken for granted.

On a special note, I highly applaud Dr. Heidi Ballard, Juyong Pae, Doreen Alumaya, Amy Hodik, Elias, Palladio and Sky for the love and care they have whole heartedly offered to Mount Gessi Community and AMA as an organization.

As Mount Gessi Primary School, we can't forget our dear friend Diane, aware that she didn't travel to Uganda because she had a broken leg. We dearly wish her quick recovery.

Benefits from the educational visit;

I wish to report that we have had a perfect session and the following achievements have been registered;

- Acquisition of knowledge on menstrual hygiene by the girls.
- Understanding the body changes by both boys and girls.

- Tolerating one another as school children and supporting each other in terms of education.
- In one way or the other, it has been a refresher course on the side of the teachers and has enhanced teachers' capacity in term of taking care of the school children as they grow up.
- Our girls between the age from the age of 9 and above, received sanitary pads which will surely enable them manage menstruation.
- We acknowledge receipt of books that contains information on menstruation and puberty.
- Dr. Heidi Ballard also donated two balls to the school, one for boys and another one for girls. As a doctor, she understands that play has a positive impact on the growth of children.
- Good relationship between the USA and Uganda.

Promise:

As Mount Primary School, staff and administration,

- Will ensure continuous training of children in terms of understanding body changes including menstruation and Puberty.
- Reach out the information to the rest of the community members especially the parents because they are co-partners in upbringing children.
- Share information with sister schools for it is necessary for all children irrespective of the background.

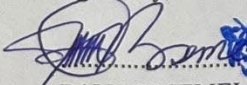
Appreciation:

- We highly appreciate Mr. Bahati Azoli who has established a positive and reliable bond between Mount Gessi Community and the USA especially Otterbein university.
- We highly appreciate the donation of the community library and equipment.
- The sanitary pads.
- The sewing machines.
- The books containing information on menstrual and puberty among others.
- The balls for both boys and girls.

Request:

We humbly request Dr. Heidi and team to maintain the relationship with us and always offer us advisory services that will cause a positive impact on our society.

Signed by,



BALUKU SEMEI
HEADTEACHER



ANNEX X: MONTHLY REPORTS; JULY & JUNE



RE: MONTHLY ACTIVITY REPORT.

The following are recaps of the month according to the daily activities at the Rwenzori Community Access Library.

	ACTIVITY	NO.	MONTH
1.	<ul style="list-style-type: none">Daily reading visits.Children playing with toy cars in the library	25 people 10 children	JUNE
2.	<ul style="list-style-type: none">Daily reading visitsChildren playing with the toy cars	38 people 23 children	JULY

The community library is vital and has improved the reading culture of the Kazingo – Karangura people, especially the children who have used the library for research and extension studies.

The library security is well maintained, and all library properties have remained safe as registered in my tracking book.

While we are encouraging the community to visit the library regularly, some have asked for particular textbooks that we currently don't have. These include books about metal works, technical drawing, physical education, and culture.

The books are still counting in number none is so far missing or damaged, and community people are making the purpose of them.

I also decided to design a logo for the library and an email for the library

Email: rwenzoricomunityaccesslib@gmail.com.

THANK YOU MUCH!

Complied by: **LIBRARIAN**

BWAMBALE ROYAL BAHATI

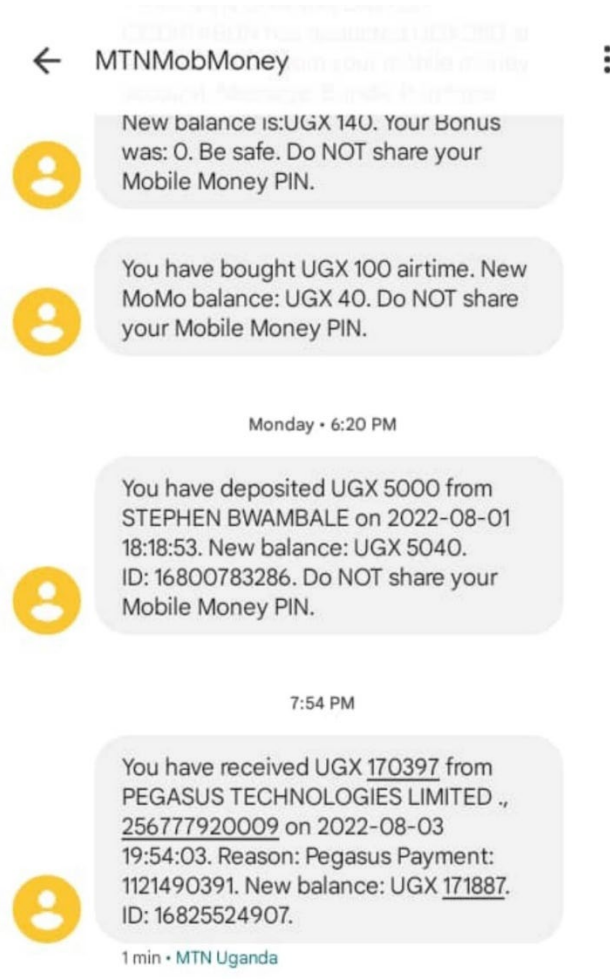
TEL: +256771941787 / +256759450449

EMAIL: royalbahati@gmail.com

Received and verified by Doreen Alumaya

ANNEX XI: PAYMENT RECEIPT- JUNE PAYMENT

This receipt from the Librarian acknowledges the June payment of 50\$, an equivalent of 170,000 UGX. This payment was made through SEND WAVE.



The same day, payments were made to the Guard; however, receipts have not been received